



ILLINOIS

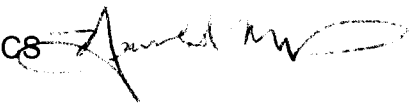
Rod R. Blagojevich, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Maureen T. O'Donnell, Acting Director

## MEMORANDUM

TO: STARCOM21 Technical Leads

FROM: Harold Mays, Acting Service Engineering Manager, CMS BCC8 

DATE: December 20, 2007

SUBJECT: STARCOM21 User Fee Payment and Invoicing

---

The State of Illinois transitioned to the STARCOM21 network on September 18, 2007. For agencies that have purchased and activated equipment on the network, monthly invoices will equal \$53.00/unit in service. Your monthly billing cycle will begin immediately following Final System Acceptance. All users will be notified when final system acceptance is completed and invoices will then be distributed by Motorola to the Multi-Agency Communications Services Section (MACSS) at the Illinois State Police (ISP) Communications Services Bureau. The MACSS group will complete an initial validation and then forward the bill to you for processing and payment.

As you may be aware, a Basic Ordering Agreement (BOA) is required when purchasing service off the STARCOM21 master contract. The BOA is submitted as part of a Procurement Business Case (PBC) which is created by your agency's SPO. For those agencies that are not required to submit PBCs to CMS, a BOA to detail your service order is still required. Some of you have already completed this prerequisite and are ready to begin receiving service invoices. For those of you, who have not completed this prerequisite; please work through your agency SPO and the MACSS group to complete the necessary BOA and PBC, if required. The MACSS group will verify that your BOA has been completed properly prior to submission to CMS Procurement. This follows the current procurement process in place for STARCOM21 purchases. The BOA should cover your expected agency STARCOM21 service fees for the remainder of FY08.

If you have any questions regarding this notification, please contact Tommie Bowen, ISP MACSS Group at (217) 524-1056 or email him at [Tommie\\_Bowen@isp.state.il.us](mailto:Tommie_Bowen@isp.state.il.us).

We appreciate your cooperation and your continued participation in STARCOM21.